

1) Call to Order

The Regular Meeting of the Sharon Springs Central School Board of Education was called to order in the school library at 7:30 PM by President, Helen Roberts.

Present: Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee
Kaylee Crewell, Student Representative
Thomas Yorke, Principal/Superintendent

Absent: None

Excused: Anthony DiPace, Business Manager

Others Attending: Patsy Nicosia, Chris Engle ...

2) Approval of Minutes

The minutes of the Monday, February 10, 2025 Regular Meeting were previously distributed to the Board for their review. Upon recommendation of the Superintendent, a **motion** to approve the Monday, February 10, 2025 Regular Meeting minutes as presented, made by Rose Chase and seconded by Christine Cornwell, was carried unanimously 5:0.

3) Reports**A.) Business Manager/District Clerk**

The Business Manager's Report was previously submitted to the Board for their review.

1. The internal claims auditor's report was presented. The Board accepted the internal claims auditor's report dated March 10, 2025.
2. The Board reviewed the January 2025 Treasurer's Report.
3. Upon recommendation of the Superintendent, a **motion** to approve Warrants # 36, 37, 38, 39 and Capital Project #H – 7, made by Helen Roberts and seconded by Sofia Issa, was carried unanimously 5:0.
4. Upon recommendation of the Superintendent, a **motion** to pass the following resolution to authorize pay the 2024 – 2025 ERS Contribution from the Employee Retirement Contribution Reserve in the amount of \$201,722, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 5:0:
- 5.

Whereas, the Sharon Springs Central School District established a fund known as the Employee Retirement Contribution Reserve Fund (RCRF), to be used in accordance

with applicable laws for the purpose of paying retirement contributions to the New York State and Local Employees' Retirement System or the New York State Teachers' Retirement System.

It is hereby Resolved; that the Board of Education of the Sharon Springs Central School District authorizes the payment of the 2024 – 2025 Employee Retirement Contribution in the amount of \$201,722, from the established Employee Retirement Contribution Reserve.

6. The Appropriation Status/Revenue Status Reports were reviewed.
7. Mr. Yorke said that we are still awaiting final information from the state regarding the 2025 – 2026 School Budget.

8. **MINUTES OF MEETING OF
BOARD OF EDUCATION ADOPTING RESOLUTION**

At a meeting of the Board of Education of the Sharon Springs Central School District, New York, duly held in Sharon Springs, New York on the 10th day of March, 2025:

PRESENT:

Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee

Absent: None

Christine Cornwell presented the following resolution and moved that it be adopted:

SEQRA DETERMINATIONS

WHEREAS, the Board of Education (the "Board") of the Sharon Springs Central School District (the "School District") is proposing to undertake (i) a capital improvements project consisting of the construction, reconstruction, renovation, and improvement of various School District buildings, facilities and sites, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings, facilities and sites are to be used and pay incidental costs related thereto, including lighting and electrical infrastructure reconstruction, building improvements to increase energy efficiency, thermal envelope improvements and other associated energy savings improvements; masonry reconstruction, building infrastructure and systems reconstruction, improvements to circulation and security system, exterior

paving including playground and parking areas, and associated improvements; and (ii) an energy performance improvements project at various School District buildings, facilities and sites, including lighting and electrical infrastructure, building improvements to increase energy efficiency, thermal envelope improvements and other associated energy savings improvements (collectively, the “Proposed Action”); and

WHEREAS, the estimated maximum cost of the Proposed Action is \$3,725,550; and

WHEREAS, the Proposed Action entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

WHEREAS, the Proposed Action is a routine activity of the School District; and

WHEREAS, the Board has considered information and documentation which describes the design and intent of the Proposed Actions;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the Proposed Action, and under the applicable standards of New York State Environmental Quality Review Act (“SEQRA”) and 6 NYCRR Part 617.5(c)(10), hereby determines that the Proposed Action is a Type II Action, and that no further action is required to satisfy the requirements of SEQRA.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately.

The **Motion** having been duly seconded by Brandi Kerber it was adopted and the following votes were cast:

AYES

NAYS

Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee

0

STATE OF NEW YORK)
) SS.:
COUNTY OF SCHOHARIE)

I, the undersigned Deputy District Clerk of the Sharon Springs Central School District, do hereby certify as follows:

1. A Meeting of the Board of Education of the Sharon Springs Central School District, State of New York, was duly held on March 10, 2025, and Minutes of said Meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the Minutes of meetings of said Board. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extracts.

2. Said Minutes correctly state the time when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

3. Public Notice of the time and place of said Meeting was duly given to the general public in accordance with Article 7 of the Public Officers Law (the "Open Meetings Law"), and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Sharon Springs Central School District this 11th day of March, 2025.

Thomas A. Yorke
Deputy District Clerk
[Seal]

**9. MINUTES OF MEETING OF
BOARD OF EDUCATION ADOPTING RESOLUTION**

At a meeting of the Board of Education of the Sharon Springs Central School District, New York, duly held in Sharon Springs, New York on the 10th day of March, 2025:

PRESENT:

Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee

ABSENT: None

EXCUSED: Anthony DiPace, Business Manager

OTHERS ALSO PRESENT:

Thomas Yorke, Superintendent

Helen Roberts presented the following resolution and moved that it be adopted:

**RESOLUTION DATED MARCH 10, 2025 OF THE BOARD OF
EDUCATION OF THE SHARON SPRINGS CENTRAL SCHOOL
DISTRICT AUTHORIZING A PROPOSITION TO BE PRESENTED
TO THE VOTERS AT ITS ANNUAL MEETING OF VOTERS.**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SHARON SPRINGS
CENTRAL SCHOOL DISTRICT (the "District") that the following proposition be presented
to the voters at the annual meeting of the School District to be held on Tuesday, May 20, 2025:

PROPOSITION

Shall the Board of Education of the Sharon Springs Central School District be authorized to: (1) (i) construct, reconstruct, renovate, and improve various School District buildings, facilities and sites, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings, facilities and sites are to be used and pay incidental costs related thereto at a maximum cost of \$2,725,550, and (ii) to qualify for an additional ten per centum (10%) of enhanced building aid from the State of New York, undertake certain energy performance improvements to be made at various School District buildings, facilities and sites, including improvements to increase energy efficiency (the "Energy Improvements"), at a maximum cost of \$1,000,000; (2) expend such sum for such purposes; (3) levy the

necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid; and (4) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$3,725,550 and levy a tax to pay the interest on said obligations when due and/or with respect to the Energy Improvements, enter into an Energy Performance Contract as defined in Article 9 of the State Energy Law?

BE IT FURTHER RESOLVED that the District Clerk is hereby directed to include notice of such proposition in the notice of the annual meeting.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The **Motion** having been duly seconded by Sofia Issa, it was adopted and the following votes were cast:

AYES

NAYS

Helen Roberts, President
Christine Cornwell, Vice-President
Sofia Issa, Board Trustee
Brandi Kerber, Board Trustee
Rose Chase, Board Trustee

0

STATE OF NEW YORK)
) SS.:

COUNTY OF SCHOHARIE)

I, the undersigned Deputy District Clerk of the Sharon Springs Central School District, do hereby certify as follows:

1. A Meeting of the Board of Education of the Sharon Springs Central School District, State of New York, was duly held on March 10, 2025, and Minutes of said Meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the Minutes of meetings of said Board. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extracts.
2. Said Minutes correctly state the time when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.
3. Public Notice of the time and place of said Meeting was duly given to the general public in accordance with Article 7 of the Public Officers Law (the "Open Meetings Law"), and that the members of said Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Sharon Springs Central School District this 11th day of March, 2025.

Thomas A. Yorke
Deputy District Clerk

[Seal]

**10. BOARD OF EDUCATION
SHARON SPRINGS CENTRAL SCHOOL DISTRICT
2025 CAPITAL OUTLAY SEQRA**

At a regular meeting of the Board of Education (the “Board”) of the Sharon Springs Central School

District (the “District”) held on tenth day of March, 2025 at the Sharon Springs Central School District School Library, 514 State Highway 20, Sharon Springs, New York 13459, the following members were:

PRESENT:

Helen Roberts, President

Christine Cornwell, Vice-President

Sofia Issa, Board Trustee

Brandi Kerber, Board Trustee

Rose Chase, Board Trustee

ABSENT: None

EXCUSED: Anthony DiPace, Business Manager

OTHERS ALSO PRESENT:

Thomas Yorke, Superintendent

Upon recommendation of the Superintendent, the following SEQRA Resolution Capital Outlay Project was moved by Christine Cornwell and seconded by Sofia Issa.

WHEREAS, the Board of Education of the Sharon Springs Central School District (“Board”) is proposing Reconstruction of Main Building, including reconstruction of existing interior doors and reconstruction of interior construction and systems at the K-12 school building located at 514 State Highway 20, Sharon Springs, New York 13459 (“the Project”); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder with respect to the proposed action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed action involves replacement, rehabilitation or reconstruction of the structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes.
2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively the construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area within the meaning of 6 NYCRR 617.5(c)(7); and/or alternatively a routine activity of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area, within the meaning of 6 NYCRR § 617.5(c)(8).
3. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

The Resolution was thereafter voted upon and carried unanimously 5:0. The resolution was thereafter duly declared adopted.

Thomas A Yorke, Deputy District Clerk

Sharon Springs Central School District

B) Superintendent/Principal

The Superintendent's Report was previously submitted to the Board for their review.

- Mr. Yorke received notification from the CVS Superintendent that CVS is no longer interested in merging fall sports for the 2025 – 2026 season. Mr. Yorke responded that the door will be open in the future if needed. He indicated that Sharon Springs is currently able to field both BV and GV teams for the fall season.

Presentation: None

C) CSE

No CSE Student Recommendations were presented.

4.) Privilege of the Floor

No questions or comments were raised.

5.) Correspondence

No other correspondence was presented to the Board. Mrs. Roberts is planning on attending the CR BOCES Annual Dinner Meeting on April 9, 2025.

6.) Unfinished Business

No unfinished business was discussed.

7.) New Business

- a. The Board completed a review of the following policies:
 1. 2.1.5.1 Nominations for the Office of School Board Member
 2. 2.1.6 Agenda of the Annual District Meeting

8.) Other Business

Student Member Report – Kaylee Crewell reported that the Student Council is sponsoring a Spirit Week from March 4-28, 2025 and students will be bringing in food items each day for donation to our local food pantry. In addition, Student Council is sponsoring a Red Cross Blood Drive on April 23rd, 2025.

9.) Executive Session

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular personnel and student issues at 7:43 PM, made by Helen Roberts and seconded by Sofia Issa, was carried unanimously 5:0.

The Board exited executive session at 8:50 PM.

PERSONNEL:

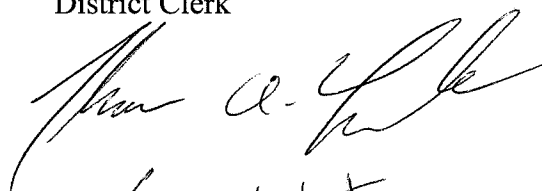
1. Upon recommendation of the Superintendent, a **motion** to approve the six month medical leave request of Charles Parks, effective March 3, 2025 –

August 30, 2025, made by Helen Roberts and seconded by Rose Chase, was carried unanimously 5:0. Charles will remain on the active substitute list for custodial work during this time.

10.) Adjournment

A **motion** to adjourn the meeting at 8:51 PM, made by Rose Chase and seconded by Sofia Issa was carried unanimously 5:0.

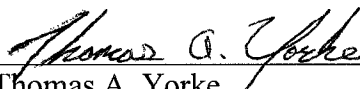
Anthony M. DiPace
District Clerk


Superintendent

August 30, 2025, made by Helen Roberts and seconded by Rose Chase, was carried unanimously 5:0. Charles will remain on the active substitute list for custodial work during this time.

10.) Adjournment

A **motion** to adjourn the meeting at 8:51 PM, made by Rose Chase and seconded by Sofia Issa was carried unanimously 5:0.



Thomas A. Yorke
Deputy District Clerk