

**1) Call to Order**

The Regular Meeting of the Sharon Springs Central School Board of Education was called to order in the school library at 7:30 PM by President, Helen Roberts.

**Present:** Helen Roberts, President  
Christine Cornwell, Vice-President  
Sofia Issa, Board Trustee  
Thomas Yorke, Principal/Superintendent  
Anthony DiPace, Business Manager

**Absent:** None

**Excused:** Brandi Kerber, Board Trustee  
Rose Chase, Board Trustee

**Others Attending:** Meghan Holken, Lorelyn Webb, Chris English of the Mountain Eagle...

**DRAFT**

**2) Approval of Minutes**

The minutes of the Monday, July 8, 2024 Re-Organizational Meeting were previously distributed to the Board for their review. Upon recommendation of the Superintendent, a **motion** to approve the Monday, July 8, 2024 Re-Organizational Meeting minutes as presented, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 3:0.

**3) Reports**

**A.) Business Manager/District Clerk**

The Business Manager’s Report was previously submitted to the Board for their review.

1. The internal claims auditor’s report was presented. The Board accepted the internal claims auditor’s report dated August 26, 2024.
2. Upon recommendation of the Superintendent, a **motion** to approve Budget Transfers # 14 (23-24), 2 (24-25), made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 3:0.
3. Upon recommendation of the Superintendent, a **motion** to approve Warrants #63(23-24), 2,4,5,6,7,8,9,10, and Capital Project #22 (23-24), CP H# 1, 2, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 3:0.
4. The Appropriation Status/Revenue Status Reports were reviewed.
5. The Board received an ESSER/ARPA State Reserve update.

**6. TAX LEVY RESOLUTION**

Upon recommendation of the Superintendent, a **motion** made by Christine Cornwell and seconded by Sofia Issa, to approve the following Tax Levy Resolution for the 2024 - 2025 school year, was carried unanimously 3:0 as follows: Yeah: Roberts, Cornwell, Issa; Ney: 0; Absent: 2 Kerber, Chase.

**WHEREAS**, the Board of Education has adopted a budget for the 2024 – 2025 school year requiring a tax levy of \$ 2,447,761 and which has been authorized by the voters on May 21, 2024 to be raised for the current budget.

**THEREFORE, BE IT RESOLVED** that the Board of Education fix the equalized tax rates by town and confirm the extension of the taxes as they appear on the following described tax rolls for 2024 - 2025:

**2024 – 2025 TAX RATES**

True Rate: \$10.27 (Decrease on True: \$-1.91)

| <u>TOWN</u>   | <u>EQUAL RATE</u> | <u>ASSESSED VALUATION</u> | <u>FULL VALUATION</u> | <u>AMOUNT OF LEVY</u> | <u>ESTIMATED RATE PER M</u> |
|---------------|-------------------|---------------------------|-----------------------|-----------------------|-----------------------------|
| Canajoharie   | 100.00%           | 632,426                   | 632,426               | 6,416.15              | 10.145295                   |
| Root          | 61.50%            | 3,529,303                 | 5,738,704             | 58,220.84             | 16.496414                   |
| Cherry Valley | 72.00%            | 8,707,242                 | 12,093,392            | 122,691.02            | 14.090687                   |
| Roseboom      | 76.77%            | 964,537                   | 1,256,398             | 12,746.53             | 13.215181                   |
| Carlisle      | 47.50%            | 3,018,879                 | 6,355,535             | 64,478.77             | 21.358515                   |
| Seward        | 47.50%            | 3,207,950                 | 6,753,579             | 68,517.05             | 21.358515                   |
| Sharon        | 47.50%            | 99,007,752                | 208,440,531           | 2,144,690.63          | 21.358839                   |
| <b>TOTALS</b> |                   | <b>\$119,068,089</b>      | <b>\$241,270,564</b>  | <b>\$2,447,761</b>    |                             |

**Levy : \$2,447,761                      2.0 % Increase**

**AND BE IT HEREBY DIRECTED** that the tax warrant of this Board, duly signed, shall be affixed to the above described Tax Rolls, authorizing the collection of said taxes, to begin September 3, 2024 and end at the expiration of November 1, 2024 at which time the Tax Collector shall make an accounting to the Board in writing.

**AS IT IS FURTHER DIRECTED** that the delinquent tax penalties shall be fixed as follows:

|                   |   |                  |            |
|-------------------|---|------------------|------------|
| September 3, 2024 | - | October 2, 2024  | No Penalty |
| October 3, 2024   | - | November 1, 2024 | 2% Penalty |

**AND IT IS FURTHER DIRECTED** that the Tax Collector and Deputy Tax Collector deposit, if possible, daily collections in the NBT Bank of Sharon Springs (School Depository), Main Street, Sharon Springs, NY in a special tax account. Withdrawals are to be made by means of a voucher check signed by the District Treasurer.

**AND IT IS FURTHER DIRECTED** that the payment of taxes be received at the NBT Bank of Sharon Springs, Sharon Springs Branch, Main Street, Sharon Springs, NY.

**B) Superintendent/Principal**

The Superintendent’s Report was previously submitted to the Board for their review.

- Mr. Yorke discussed the upcoming school year preparations and the new cell phone use policy.

**C) CSE**

No CSE Student Recommendations were presented.

**4.) Privilege of the Floor**

Megan Holken from Beekman 1802 requested permission to use the Rt. 10 Parking Lot as part of the Beekman 1802 Fundraiser Bike Ride for the Mohawk Humane Society on October 26, 2024 with a rain date of October 27, 2024.

Upon recommendation of the Superintendent, a **motion** to approve the use of the Rt. 10 Parking Lot as part of the Beekman 1802 Fundraiser Bike Ride for the Mohawk Humane Society on October 26, 2024 with a rain date of October 27, 2024, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 3:0.

**5.) Correspondence**

No other correspondence was presented to the Board.

**6.) Unfinished Business**

Sofia Issa will be the NYSSBA on-line voting delegate for the 2024 – 2025 meeting.

**7.) New Business**

- a. The Board completed a review of the following policies:
  - 1. 9.13 Home Instruction
  - 2. 9.14 Field Trips & Excursions
- b. The Board opened the floor for discussion related to the 2024 – 2025 District Wide Safety Plan.

Upon recommendation of the Superintendent, a **motion** to adopt the 2024 – 2025 SSCS District Wide Safety Plan, made by Helen Roberts and seconded by Sofia Issa, was carried unanimously 3:0.

- c. Upon recommendation of the Superintendent, a **motion** to approve the request from Marchand Manor to use Sharon Springs Central School as an emergency evacuation site and emergency relocation with Sharon Springs Central School buses if needed, made by Helen Roberts and seconded by Sofia Issa, was carried unanimously 3:0.
- d. Upon recommendation of the Superintendent, a **motion** to table the request by the NYS Clay Target League until the September 9, 2024 meeting, made by Sofia Issa and seconded by Christine Cornwell was carried unanimously 3:0.
- e. Upon recommendation of the Superintendent, a **motion** to approve the following 2024 – 2025 Out of District Student Requests, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 3:0:
  - 1. Brody Crewell – Grade 6
  - 2. Katelynn Spangler – Grade 8
- f. Upon recommendation of the Superintendent, a **motion** to approve the reviewed Pre-Kindergarten Student Random Selection Process, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 3:0.

**8.) Executive Session**

Upon recommendation of the Superintendent, a **motion** to enter into Executive Session to discuss particular personnel issues at 7:53 PM, made by Christine Cornwell and seconded by Sofia Issa, was carried unanimously 3:0.

The Board exited executive session at 8:06 PM.

**PERSONNEL:**

- 1. Upon recommendation of the Superintendent, a **motion** to appoint Andrew Harrington as a one year probationary FTE Teacher Aide effective September 1, 2024, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 3:0.

Andrew’s appointment is conditional upon NYS Dept. of Education Fingerprint Clearance. The salary for this position with consideration for experience is \$18.15 per hour with benefits as per the current SSNTO Contract.

- 2. Upon recommendation of the Superintendent, a **motion** to appoint Tracey Willoughby as a one year probationary FTE Teacher Aide effective September 1, 2024, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 3:0.

Tracey’s appointment is conditional upon NYS Dept. of Education Fingerprint Clearance. The salary for this position with consideration for experience is \$17.06 per hour with benefits as per the current SSNTO Contract.

- 3. Upon recommendation of the Superintendent, a **motion** to appoint Charles Parks as a one year probationary FTE Bus Driver effective September 1, 2024, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 3:0.

Charles’s appointment is conditional upon NYS Dept. of Education Fingerprint Clearance. The salary for this position, with consideration for experience is \$25.86 with benefits as per the current SSNTO Contract.

- 4. Upon recommendation of the Superintendent, a **motion** to accept the resignation of Part-Time Teacher Aide, Yvonne VanPatten effective August 26, 2024, made by Sofia Issa and seconded by Christine Cornwell, was carried unanimously 3:0.

**9.) Other Business**

Discussion took place regarding Pickle Ball nets to be made available on the Tennis Courts.

**10.) Adjournment**

A **motion** to adjourn the meeting at 8:10 PM, made by Helen Roberts and seconded by Christine Cornwell was carried unanimously 3:0.



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Anthony M. DiPace  
District Clerk