

PROCEDURES FOR HANDLING COMPLAINTS CONCERNING CURRICULA

Complaints concerning curricular must be justified, in writing, and submitted to the building principal. The building principal shall notify the superintendent of all such correspondence.

The superintendent and building principal shall establish a committee of faculty members and/or outside persons having expertise in the subject matter field of which the challenged material is related, and the principal, who shall serve as chairperson, the committee shall thoroughly investigate the allegations submitted and judge the material.

Decisions of the committee shall be forwarded to the complainant, in writing, by the building principal within 30 days of the date the complaint was filed. Appeals to such decisions may be made, in writing, through the building principal to the superintendent of schools within 30 days of the filing of the decision with the complainant.

The entire matter shall be reviewed by the superintendent and a decision shall be written and delivered to the complainant within 30 days of receipt of the appeal.

The complainant may appeal the superintendent's decision within 30 days, to the Board of Education for a final decision which will be made in writing, and forwarded to the complainant within 45 days after receipt of the appeal by the Board of Education.