Air Printing

1. Click on your settings button on your home Screen.

2. Click on your wifi on the left

3. Connect to the printer that you would like to print to – in this example I have used the one in the IT Office. Wait until you see the check box – if you see the no internet message that is fine.

4. You may now print – if for some reason your document does not print please restart your ipad and run through the above steps again.

5. Any additional printing issues please go to the IT office.