

1.) Call to Order

- a. The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by Vice-President MacFadden, in the school library.
- b. A **motion** to waive the 72 hour notice to change the agenda, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

Present: James MacFadden, Vice-President
Helen Roberts
Renee Bade
Christine Cornwell
Anthony DiPace, Business Manager
Patterson Green, Principal

Absent: None

Excused: Laura Jackson, President

Others Attending: None...

2.) District Clerk administers Oath of Office to Elected Member

Anthony DiPace, District Clerk, administered the oath of office to elected member Christine Cornwell. The Oath of Office was signed and filed with the District Clerk.

3.) Chairman Selected for the Meeting

A **motion** to appoint Anthony DiPace, District Clerk, as chairman of the meeting, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

4.) Election of Officers for 2016 – 2017

- a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2016 – 2017 school year. A **nomination** to elect Laura Jackson as President for the year was made by James MacFadden and seconded by Helen Roberts. The motion was carried 4:0:
AYES: Roberts, Cornwell, Bade, MacFadden **NAYES:** None
- b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2016 – 2017 school year. A **nomination** to elect James MacFadden as Vice President for the year was made by Helen Roberts and seconded by Renee Bade. The motion was carried 3:0:1.
AYES: Cornwell, Bade, Roberts **NAYES:** None **ABSTAIN:** MacFadden

Mr. DiPace administered the oath of office to the newly elected Vice-President, James MacFadden.

Mr. DiPace turned the meeting over to Vice-President MacFadden.

5, 6, 7.) Appointments and Authorizations

- 5. A **motion** to cast one ballot for agenda items 5. A – Y Appointments, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

- 6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Helen Roberts and seconded by James MacFadden, was carried unanimously 4:0.

- 7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Patterson R. Green, made by Renee Bade and seconded by Christine Cornwell, was carried unanimously 4:0.

8.) Transfer of Funds among the General Fund Appropriation

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Renee Bade and seconded by James MacFadden, was carried unanimously 4:0.

9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law

A **motion** to approve the reserve distribution within the legislated cap, made by Renee Bade and seconded by James MacFadden, was carried 4:0.

10, 11.) Authorizations

- 10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1st Chicago Trust of NY, and Patriot Federal made by Helen Roberts and seconded by Renee Bade, was carried unanimously 4:0.

- 11. A **motion** to approve the official newspapers as The Times Journal, Daily Star, My Shopper, made by Helen Roberts and seconded by Christine Cornwell, was carried unanimously 4:0.

12.) Committee Appointments

A **motion** to approve the following committee appointments, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

- Executive Committee SCSB – Helen Roberts
- Occupational Ed Advisory – Renee Bade
- NYSSBA Voting Delegate – Helen Roberts
- Alternate – Laura Jackson
- Transportation – James MacFadden/Christine Cornwell
- Safety – Renee Bade
- Building & Grounds/Site Based/Shared Decision Making – James MacFadden/Christine Cornwell
- Audit Committee - Helen Roberts, Laura Jackson

13.) Authorization to establish Petty Cash

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Renee Bade and seconded by Christine Cornwell, was carried unanimously 4:0.

14.) Resolution to Dispose of Ballots

A **motion** to dispose of all ballots prior to January 1, 2015 made by Renee Bade and seconded by Helen Roberts, was carried unanimously 4:0.

15.) Resolution to Post Annual Financial Statement

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2016 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Christine Cornwell and seconded by Renee Bade was carried unanimously 4:0.

16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

17.) Approval of Board Policies as They Stand With Review Throughout the Year

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies 6.5 Alcohol, Drugs, and Other Substances, 7.8 Non-Resident Student, 8.10 Investment, 8.19 Internal Auditor, 9.15 Homework, 2.2.3.7 Executive Session and 10.1 Community Use of Building, made by James MacFadden and seconded by Helen Roberts, was approved unanimously 4:0.

18.) Set salaries for Substitutes for 2016 – 2017 School Year

A **motion** to set substitute salaries as indicated in agenda items 19 a-h, made by Renee Bade and seconded by James MacFadden, was carried unanimously 4:0.

- a. Certified Teacher Substitute - \$90 per day
- b. Non – Certified with 4 year degree Teacher Substitute - \$75 per day
- c. Non – Certified Substitute - \$70 per day
- d. Custodial Worker - \$9.70 per hour
- e. Lunch Aides/Assistants/Cafeteria - \$9.70 per hour
- f. Office Help - \$9.70 per hour
- g. Certified Nurse Substitute - \$90.00 per day
- h. Bus Driver Substitute - \$16.00 per hour
- i. BOCES a.m./p.m. Substitute - \$16.00 per hour

19.) Price for Leasing School Buses by Outside Organizations

A **motion** to approve the price for leasing buses to outside organizations at \$20 per hour and \$3.50 per mile, made by Christine Cornwell and seconded by Renee Bade, was carried unanimously 4:0.

20.) Ratify Health Insurance Contracts

A **motion** to ratify health insurance contracts with CDPHP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Renee Bade and seconded by James MacFadden, was carried unanimously 4:0.

21.) Ratify Substitute List

A **motion** to ratify the 2016 – 2017 substitute list, made by James MacFadden and seconded by Renee Bade, was carried unanimously 4:0.

23.) Set Mileage Reimbursement Rate

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by Helen Roberts and seconded by Renee Bade, was carried unanimously 4:0.

24.) Bonding

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Renee Bade and seconded by James MacFadden, was carried unanimously 4:0:

- a. Superintendent – Patterson R. Green
- b. Business Manager – Anthony M. DiPace
- c. District Treasurer – Denise Perrotti
- d. Deputy Treasurers – Anthony DiPace, Patterson Green
- e. Tax Collector – Lorelyn Webb
- f. Central Treasurer of Extra-Curricular Activities – Gale Desmond
- g. Internal Claims Auditor – Angela Witham

25.) Adoption of Free and Reduced Lunch Program

A **motion** to approve the adoption of the free and reduced lunch program, made by Christine Cornwell and seconded by Helen Roberts, was carried unanimously 4:0.

26.) Cooperative Bidding

Upon recommendation of the Superintendent, a **motion** to participate in the Capital Region BOCES Cooperative Bidding Program, made by Helen Roberts and seconded by Renee Bade, was carried unanimously 4:0.

27.) Standard Work Day Report

Upon recommendation of the Superintendent, a **motion** to table the Standard Work Day Report, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

REGULAR MEETING

1.) Reports

A.) Business Manager

Approval of Minutes

1. The minutes of the June 20, 2016 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Helen Roberts and seconded by Renee Bade, was carried unanimously 4:0.
2. The Board accepted the internal claims auditor's report for July 5, 2016.
3. Upon recommendation of the Superintendent, a **motion** to approve budget transfer #14, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.
4. Upon recommendation of the Superintendent, a **motion** to approve warrants #60, 64 and 65, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.
5. The comprehensive budget for 2015 – 2016 was reviewed.

B.) Superintendent's Report

The Superintendent's Report was previously distributed to the Board of Education.

- Mr. Green reported on the 2016 Regents results.

PERSONNEL

1. Upon recommendation of the Superintendent, a **motion** to accept with regret the resignation of Secondary Math Teacher, Benjamin Jacaruso, effective June 30, 2016, made by Helen Roberts and seconded by James MacFadden, was carried 4:0.
2. Upon recommendation of the Superintendent, a **motion** to accept with regret the resignation of Part-time Guidance Counselor, Stacy Padua, effective June 30, 2016, made by Helen Roberts and seconded by James MacFadden, was carried 4:0.
3. Upon recommendation of the Superintendent, a **motion** to approve the appointment of the following summer positions, made by Helen Roberts and seconded by James MacFadden, was carried 4:0:
 - a. Summer Youth Rec Reading Teacher Assistant: Cheryl Keller – 1 hour/day M-Th
 - b. Summer School Bus Run – Middleburgh – Thomas All – 4 hours/day M-Th
 - c. Summer School Bus Run – Cobleskill – Diane Hilts – 3 hours/day M- Th

4. Upon recommendation of the Superintendent, a **motion** to appoint Thomas Yorke as Director of Educational Technology and Curricular Innovation, made by James MacFadden and seconded by Helen Roberts, was carried 4:0. The position extends the work day 1 hour per day Monday through Friday and up to 80 hours during the summer. The position has a stipend payable in the amount of \$10,000 per year.

C.) CSE

Upon recommendation of the Superintendent, a **motion** to approve the CSE Student Recommendations as presented, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

2.) Privilege of the Floor

No questions or comments were raised.

3.) Correspondence

All correspondence was previously distributed to the Board.

4.) Unfinished Business

No unfinished business was presented for discussion.

5.) New Business

1. Upon recommendation of the Superintendent, a **motion** to approve the following contracts with Bassett Health Care for the 2016 – 2017 school year, made by Helen Roberts and seconded by Renee Bade, was carried unanimously 4:0:
 - a. Employee Physicals
 - b. Student Physicals
2. Upon recommendation of the Superintendent, a **motion** to approve the following 2016 – 2017 Out of District Student Request, made by Helen Roberts and seconded by James MacFadden, was carried unanimously 4:0:

Dominic Castro-Fletcher

6.) Other

No other business was presented for discussion.

7.) Executive Session

No Executive Session was held.

8.) Adjournment

A **motion** to adjourn the meeting at 8:20 PM, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

Anthony M. DiPace
District Clerk