

SHARON SPRINGS CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
REORGANIZATIONAL MEETING  
TUESDAY, JULY 5, 2016  
AGENDA

1. Call to order - Flag salute - 7:30 p.m.
2. Clerk administers Oath of Office to elected member:  
Christine Cornwell
3. Chairman Selected for the Meeting
4. Election of Officers
  - a. President for the 2016 – 2017 school year
  - b. Vice President for the 2016 – 2017 school year
  - c. Oaths of Office for President and Vice President Administered by the District Clerk
5. Appointments
  - a. Treasurer -Denise Perrotti
  - b. Deputy District Treasurer – Anthony M. DiPace
  - c. District Clerk -Anthony M. DiPace
  - d. Deputy District Clerk – Patterson R. Green
  - e. School Physician - Mary Imogene Bassett Hospital – Sharon Clinic
  - f. School Attorney -Girvin & Ferlazzo, P.C.
  - g. Attendance Officer-TBA
  - h. Central Treasurer/Extra Activity Fund – Gale Desmond
  - i. Dental Consultant – Cobleskill Dental Group
  - j. District Auditor – Ray Preusser, PC
  - k. Purchasing Agent - Anthony M. DiPace
  - l. Asbestos Designee -Anthony M. DiPace
  - m. Records Management Officer -Anthony M. DiPace
  - n. Investment Officers –Anthony M. DiPace
  - o. Tax Collector(\$3250)– Lorelyn Webb
  - p. Deputy Tax Collector - NBT Bank
  - q. Census Coordinator (\$500)– TBA
  - r. Substitute Caller(\$3250)-Lorelyn Webb
  - s. Internal Claims Auditor(\$25/hr) – Angela Witham
  - t. Night Shift Supervisor (\$2500) – Morris Salisbury
  - u. Testing Coordinator (\$350) – Lorraine Brown
  - v. Workers' Compensation Trustee – Anthony DiPace
  - w. Workers' Compensation Alternate Trustee – Patterson R. Green
  - x. NEHIT Trustee – Anthony DiPace
  - y. NEHIT Alternate Trustee – Patterson R. Green
6. Authorization of Superintendent to certify payrolls throughout the year.
7. Signatures on checks for the District to be only one of :  
Denise Perrotti, Anthony M. DiPace, Patterson R. Green
8. Transfer of funds among the General Fund appropriation as needed throughout the year is delegated to the Superintendent as recommended by the Business Manager, as approved by the Board of Education.
9. Distribute, to authorize reserves, an amount or amounts necessary to bring the un-appropriated fund balance into compliance with Section 1318 of the Real Property Tax Law establishing a maximum undesignated fund balance of 4% of the ensuing year's

- budget is delegated to the Superintendent as recommended by the Business Manager and approved by the Board of Education.
10. Official Depository - NBT Bank, Sharon Springs
    - Bank of Richmondville
    - Key Bank
    - First Chicago Trust Company of New York
    - Chase Manhattan Bank
    - Patriot Federal Bank
  11. Official Newspaper–Times Journal
  12. Committee Appointments
    - a. Executive Committee - Schoharie County School Boards
    - b. Occupational Education Advisory Committee (BOCES)
    - c. NYSSBA Convention and voting delegate and alternate
    - d. Transportation Committee
    - e. Building and Grounds Committee
    - f. Safety Committee Proposal
    - g. Site Based/Building Project
    - h. Audit Committee
  13. Authorization to establish a Petty Cash fund of \$100 dollars in the name of the Superintendent
  14. Resolution to dispose of all ballots prior to January 1, 2015
  15. Resolution to post the Annual Financial Statement for year ending June 30, 2016 in seven public places:
    - 1) Public Library
    - 2) Firehouse
    - 3) Post Office
    - 4) School House Entrance
    - 5) NBT Bank
    - 6) Stewarts
    - 7) Log House
  16. Resolution to authorize the Superintendent to approve attendance of personnel at conferences
  17. Approval of Board Policies as they stand with review throughout the year
    - a. Review of Alcohol, Drugs and Other Substances Policy 6.5
    - b. Review of Non-Resident Student Policy 7.8
    - c. Review of Investment Policy 8.10
    - d. Review of Internal Audit 8.19
    - e. Review of Homework Policy 9.15
    - f. Review of Use of School Facilities 10.1
    - g. Changes to Policy 2.2.3.7 – Executive Session
  18. Set salary for substitutes for the 2016 - 2017 school year
    - a. Certified \$90 per day
    - b. Non-certified \$70 per day, w/4 yr. degree \$75 per day
    - c. Custodian - hourly minimum wage - \$9.70
    - d. School lunch helper - hourly minimum wage - \$9.70
    - e. Aides - hourly minimum wage -\$9.70
    - f. Office - hourly minimum wage - \$9.70
    - g. Nurse - \$90 per day
    - h. Substitute Bus Drivers – \$16/hour
    - i. Substitute Bus Drivers for am & pm BOCES -\$16/hour
  19. Price for Leasing of School Buses to an outside organization
    - a. Bus Driver Salary and Fringe Benefits at \$20 per hour
    - b. Mileage - \$3.50 per mile
    - c. If trip is over night, additional cost and fringe benefits, plus incidentals (lodging

- and meals)
- 20. Ratify Health Insurance Contracts
  - a. CDPHP
  - b. Empire Health Choice
  - c. Empire Health Choice PPO
  - d. Delta Dental
- 21. Substitute List for 2016 – 2017
- 22. Mileage Reimbursement Rate – IRS Mileage Allowance Rate
- 23. Bonding Resolution for:
  - a. Superintendent
  - b. Business Manager
  - c. District Treasurer
  - d. Deputy Treasurers
  - e. Tax Collector
  - f. Central Treasurer of Extra Curricular Activities
  - g. Internal Claims Auditor
- 24. Adoption of the Free and Reduced Lunch Program
- 25. Cooperative Bidding Agreement with Capital Region BOCES
- 27. Standard Work Day Report
- 28. **Regular Business Meeting**
  - A. Business Manager
    - 1. Approve minutes from 06/20/16 Regular Meeting
    - 2. Audit Committee Report
    - 3. Extra-Curricular Report – None
    - 4. Budget Transfer # 14
    - 5. Warrants # 60, 64, 65
    - 6. Appropriation Status Review
  - B. Superintendent
    - 1. Personnel
      - a. Resignation – Benjamin Jacaruso – Secondary Math 06/30/16
      - b. Resignation – Stacy Padua – Part Time Guidance Counselor 06/30/16
      - c. Director of Educational Technology & Curricular Innovation – Thomas Yorke
      - d. Summer Programs
        - 1. Summer Reading TA – Cheryl Keller
        - 2. Summer Bus Runs:
          - a. Cobleskill – Diane Hilts
          - b. Middleburgh – Thomas All
  - C. CSE - CSE Student Recommendations
  - D. Privilege of the Floor
  - E. Old Business
  - F. New Business
    - a. Bassett HealthCare Contracts
      - i. Employee Physicals
      - ii. Student Physicals
    - b. 2016 – 2017 Out of District Student Request – Castro-Fletcher
- 26. Executive Session
- 27. Adjournment

