

AGENDA OF THE ANNUAL ORGANIZATIONAL MEETING

- A. Administration of oath to newly elected Board Members.
- B. Chairman selected for the Meeting (Clerk of the Board).
- C. Election of Officers:
 - 1. President of the Board
 - 2. Vice President of the Board
 - 3. Administration of the oath of office to the above
- D. Appointments:
 - 1. District Treasurer
 - 2. Deputy Treasurer
 - 3. District Clerk
 - 4. Deputy Clerk
 - 5. School Physician
 - 6. School Attorney
 - 7. Attendance Officer
 - 8. Extra Activity Fund Treasurer
 - 9. Dental Consultant
 - 10. District Auditor
 - 11. Official Bank Depository
 - 12. Purchasing Agent
 - 13. Investment Officers
 - 14. Tax Collector
 - 15. Deputy Tax Collector
 - 16. School Census Enumerator
 - 17. Title IX Coordinator
 - 18. Official Newspaper

E. Other Appointments

1. Executive Committee of Schoharie County School Boards
2. Committee on the Handicapped
3. Occupational Education Advisory Committee
4. State School Boards Convention Voting Delegate
5. Audit Sub Committee
6. Building & Grounds (Site-Based) Committee
7. Safety Committee

F. Authorizations

1. Superintendent to certify payrolls.
2. Designation of authorized signature on checks.
3. Superintendent to transfer funds among the General Fund appropriations as needed throughout the year with monthly reports to the Board of Education.
4. Establish a petty cash fund.
5. Superintendent to approve attendance of personnel at all conferences.
6. To advertise for bids.

G Adoption of Policies:

1. Use of building.
2. Leasing of school buses.
3. Rate for use of private vehicles in conducting District business.

H. Other:

1. Setting of regular Board meetings times.
2. Substitute teacher salary schedule.
3. Substitute non-instructional personnel
 - a. Bus Driver
 - b. Nurse
 - c. Cafeteria Workers
 - d. Custodian
 - e. Aides

BOARD OF EDUCATION POLICY
SHARON SPRINGS CENTRAL SCHOOL

File#: 2.2.2
Adopted: 09/12/94
Reviewed: 04/06/16
Page 3 of 3

4. Salaries of other non-instructional personnel.
5. Disposition of ballots
6. Tax collection dates.

Legal Reference: Section 1606, 1708