

1.) Call to Order

- a. The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30 PM by President Jackson, in the school library.
- b. A **motion** to waive the 72 hour notice to change the agenda, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 5:0.

Present: Laura Jackson, President
Helen Roberts, Vice-President
James MacFadden
Dorothy Harding
Kevin Kutzscher
Anthony DiPace, Business Manager
Patterson Green, Principal

Absent: None

Excused: None

Others Attending: Caroline Bade, Daniel Cornwell...

2.) District Clerk administers Oath of Office to Elected Member

Anthony DiPace, District Clerk, administered the oath of office to elected member Kevin Kutzscher. The Oath of Office was signed and filed with the District Clerk.

3.) Chairman Selected for the Meeting

A **motion** to appoint Anthony DiPace, District Clerk, as chairman of the meeting, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

4.) Election of Officers for 2015 – 2016

- a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2015 – 2016 school year. A **nomination** to elect Laura Jackson as President for the year was made by Dorothy Harding and seconded by James MacFadden. The motion was carried 4:0:1.
AYES: Roberts, Harding, MacFadden, Kutzscher **NAYES:** None **ABSTAIN:** Jackson
- b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2015 – 2016 school year. A **nomination** to elect James MacFadden as Vice President for the year was made by Kevin Kutzscher and seconded by Laura Jackson. The motion was carried 4:0:1.
AYES: Jackson, Harding, Kutzscher, Roberts **NAYES:** None **ABSTAIN:** MacFadden

Mr. DiPace administered the oath of office to the newly elected President and Vice-President. The Oaths of Office were signed and filed with the District Clerk.

Mr. DiPace turned the meeting over to President Jackson.

5, 6, 7.) Appointments and Authorizations

- 5. A **motion** to cast one ballot for agenda items 5. A – Y Appointments (with the exception of Q – Census Coordinator), made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0.
- 6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.
- 7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Patterson R. Green, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 5:0.

8.) Transfer of Funds among the General Fund Appropriation

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.

9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law

A **motion** to approve the reserve distribution within the legislated cap, made by Helen Roberts and seconded by Dorothy Harding, was carried 4:1:0.

AYES: Jackson, MacFadden, Roberts, Harding **NAYES:** Kutzscher

10, 11.) Authorizations

- 10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1st Chicago Trust of NY, and Patriot Federal made by Kevin Kutzscher and seconded by Dorothy Harding, was carried unanimously 5:0.
- 11. A **motion** to approve the official newspapers as The Times Journal, Daily Star, My Shopper, made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 5:0.

12.) Committee Appointments

A **motion** to approve the following committee appointments, made by James MacFadden and seconded by Kevin Kutzscher, was carried unanimously 5:0.

Executive Committee SCSB – Helen Roberts
Occupational Ed Advisory – James MacFadden

NYSSBA Voting Delegate – Helen Roberts
Alternate – Laura Jackson
Transportation – James MacFadden/Kevin Kutzscher
Safety – Dorothy Harding
Building & Grounds/Site Based/Shared Decision Making –
James MacFadden/Kevin Kutzscher
Audit Committee - Helen Roberts, Dorothy Harding

13.) Authorization to establish Petty Cash

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Dorothy Harding and seconded by Kevin Kutzscher, was carried unanimously 5:0.

14.) Resolution to Dispose of Ballots

A **motion** to dispose of all ballots prior to January 1, 2014 made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 5:0.

15.) Resolution to Post Annual Financial Statement

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2013 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Kevin Kutzscher and seconded by James MacFadden was carried unanimously 5:0.

16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 5:0.

17.) Approval of Board Meetings for 2nd and 4th Mondays unless otherwise noted on Board of Education Meeting Calendar

A **motion** to approve the Board meetings for 2nd and 4th Mondays at 7:30 p.m. unless otherwise noted on Board of Education Meeting Calendar, made by Laura Jackson and seconded by James MacFadden, was approved unanimously 5:0.

18.) Approval of Board Policies as They Stand With Review Throughout the Year

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies 6.5 Alcohol, Drugs, and Other Substances, 7.8 Non-Resident Student, 8.10 Investment, 8.19 Internal Auditor, 9.15 Homework, and 10.1 Community Use of Building, made by Kevin Kutzscher and seconded by Helen Roberts, was approved unanimously 5:0.

19.) Set salaries for Substitutes for 2015 – 2016 School Year

A **motion** to set substitute salaries as indicated in agenda items 19 a-h, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 5:0.

a. Certified Teacher Substitute - \$90 per day

- b. Non – Certified with 4 year degree Teacher Substitute - \$75 per day
- c. Non – Certified Substitute - \$70 per day
- d. Custodial Worker - \$9.00 per hour
- e. Lunch Aides/Assistants/Cafeteria - \$9.00 per hour
- f. Office Help - \$9.00 per hour
- g. Certified Nurse Substitute - \$90.00 per day
- h. Bus Driver Substitute - \$16.00 per hour
- i. BOCES a.m./p.m. Substitute - \$16.00 per hour

20.) Price for Leasing School Buses by Outside Organizations

A **motion** to approve the price for leasing buses to outside organizations at \$20 per hour and \$3.50 per mile, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

21.) Ratify Health Insurance Contracts

A **motion** to ratify health insurance contracts with CDPHP, MVP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Dorothy Harding and seconded by James MacFadden, was carried unanimously 5:0.

22.) Ratify Substitute List

A **motion** to ratify the 2015 – 2016 substitute list, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

23.) Set Mileage Reimbursement Rate

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by James MacFadden and seconded by Kevin Kutzscher, was carried unanimously 5:0.

24.) Bonding

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0:

- a. Superintendent – Patterson R. Green
- b. Business Manager – Anthony M. DiPace
- c. District Treasurer – Denise Perrotti
- d. Deputy Treasurers – Anthony DiPace, Patterson Green
- e. Tax Collector – Lorelyn Webb
- f. Central Treasurer of Extra-Curricular Activities – Gale Desmond
- g. Internal Claims Auditor – Angela Witham

25.) Adoption of Free and Reduced Lunch Program

A **motion** to approve the adoption of the free and reduced lunch program, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

26.) Cooperative Bidding

Upon recommendation of the Superintendent, a motion to participate in the Capital Region BOCES Cooperative Bidding Program, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

REGULAR MEETING

1.) Reports

A.) Business Manager

Approval of Minutes

1. The minutes of the June 22, 2015 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Kevin Kutzscher and seconded by Helen Roberts, was carried unanimously 5:0.
2. The minutes of the July 1, 2015 special meeting were previously distributed to the Board for their review. A **motion** to approve the minutes as presented, made by Kevin Kutzscher and seconded by Helen Roberts, was carried unanimously 5:0.
3. The June 2015 Extra Curricular Treasurer's Report was reviewed.
3. The Board accepted the internal claims auditor's report for July 6, 2015.
4. A **motion** to approve budget transfer #13, made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0.
5. A **motion** to approve warrants #60, 3 and 4, made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0.
6. The comprehensive budgets for 2014 – 2015 and 2015 – 2016 were reviewed.

B.) Superintendent's Report

The Superintendent's Report was previously distributed to the Board of Education.

Mr. Green reported on ISTE Conference in Philadelphia, PA.

Mr. Green reported on the 2015 Regents results.

PERSONNEL

1. Upon recommendation of the Superintendent, a motion to accept with regret the resignation of Joseph Hilts as Transportation Supervisor/Bus Driver effective June 30, 2015, made by Dorothy Harding and seconded by James MacFadden, was carried 5:0.

C.) CSE

No CSE Student Recommendations were presented for approval.

2.) Privilege of the Floor

Caroline Bade – Graduation was fabulous.

3.) Correspondence

All correspondence was previously distributed to the Board.

4.) Unfinished Business

Upon recommendation of the Superintendent, a motion to approve the following contracts with Bassett Health Care for the 2015 – 2016 school year, made by Laura Jackson and seconded by James MacFadden, was carried unanimously 5:0:

- a. Employee Physicals
- b. Student Physicals
- c. Athletic Trainer

5.) New Business

Upon recommendation of the Superintendent, a **motion** to create a stipend position for Testing Coordinator effective with the 2014 – 2015 school year, made by Kevin Kutzscher and seconded by Laura Jackson, was carried unanimously 5:0.

6.) Other

No other business was presented for discussion.

7.) Executive Session

A **motion** to enter into executive session at 8:05 P.M. to discuss personnel/contractual issues, made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0.

The Board returned to regular session at 8:09 P.M.

7.) Adjournment

A **motion** to adjourn the meeting at 8:10 PM, made by Kevin Kutzscher and seconded by James MacFadden, was carried unanimously 5:0.

Anthony M. DiPace
District Clerk

