

**1.) Call to Order**

- a. The re-organizational meeting of the Sharon Springs Central School Board of Education was called to order at 7:30PM by President MacFadden, in the school library.
- b. A **motion** to waive the 72 hour notice to change the agenda, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 4:0.
- c. A moment of silence was held in memory of Paul Larkin, Board Trustee.

**Present:** James Mac Fadden, President  
Helen Roberts, Vice-President  
Laura Jackson  
Dorothy Harding  
Anthony DiPace, Business Manager  
Patterson Green, Principal

**Absent:** None

**Excused:** None

**Others Attending:** None...

**2.) District Clerk administers Oath of Office to Elected Member**

Anthony DiPace, District Clerk, administered the oath of office to elected member Helen Roberts. The Oath of Office was signed and filed with the District Clerk.

A **motion** to approve the appointment of Kevin Kutzscher to fill the Board Seat of Paul Larkin, made by James MacFadden and seconded by Helen Roberts was carried unanimously 4:0. Mr. DiPace will administer the oath of office.

**3.) Chairman Selected for the Meeting**

A **motion** to appoint Anthony DiPace, District Clerk, as chairman of the meeting, made by Helen Roberts and seconded by James MacFadden, was carried unanimously 4:0.

**4.) Election of Officers for 2014 – 2015**

- a. **President.** Mr. DiPace asked for nominations from the floor for the office of President for the 2014 – 2015 school year. A **nomination** to elect Laura Jackson as President for the year was made by Dorothy Harding and seconded by Helen Roberts. The motion was carried 3:0:1.  
**AYES:** Roberts, Harding, MacFadden, **NAYES:** None **ABSTAIN:** Jackson
- b. **Vice President.** Mr. DiPace asked for nominations from the floor for the office of Vice President for the 2014 – 2015 school year. A **nomination** to elect Helen Roberts as Vice President for the year was made by Laura Jackson and seconded by Dorothy Harding. The motion was carried 3:0:1.  
**AYES:** MacFadden, Jackson, Harding, **NAYES:** None **ABSTAIN:** Roberts

Mr. DiPace administered the oath of office to the newly elected President and Vice-President. The Oaths of Office were signed and filed with the District Clerk.

Mr. DiPace turned the meeting over to President Jackson.

**5, 6, 7.) Appointments and Authorizations**

5. A **motion** to cast one ballot for agenda items 5. A – X Appointments, made by Helen Roberts and seconded by Dorothy Harding, was carried unanimously 4:0.
  
6. A **motion** to authorize the Superintendent to certify payroll throughout the year, made by Dorothy Harding and seconded by James MacFadden, was carried unanimously 4:0.
  
7. A **motion** to authorize signatures on checks to be one of three; Denise Perrotti, Anthony M. DiPace, or Patterson R. Green, made by Helen Roberts and seconded by Dorothy Harding, was carried unanimously 4:0.

**8.) Transfer of Funds among the General Fund Appropriation**

A **motion** to approve transfers of funds among the general fund appropriation as needed throughout the year as recommended by the Superintendent and Business Manager and approved by the Board of Education, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 4:0.

**9.) Authorization of Reserve Distribution in accordance with Sec 1318 of the Real Property Tax Law**

A **motion** to approve the reserve distribution within the legislated cap, made by James MacFadden and seconded by Dorothy Harding, was carried 4:0.

**10, 11.) Authorizations**

10. A **motion** to approve the official depositories as NBT Bank of Sharon Springs, Bank of Richmondville, Key Bank, 1<sup>st</sup> Chicago Trust of NY, , and Patriot Federal made by Dorothy Harding and seconded by James MacFadden, was carried unanimously 4:0.
  
11. A **motion** to approve the official newspaper as The Times Journal, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 4:0.

**12.) Committee Appointments**

A **motion** to approve the following committee appointments, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 4:0.

Executive Committee SCSB – Helen Roberts  
Occupational Ed Advisory – Kevin Kutzscher  
NYSSBA Voting Delegate – Helen Roberts  
Alternate – Laura Jackson

Transportation – James MacFadden  
Safety – Dorothy Harding  
Building & Grounds/Site Based/Shared Decision Making – James MacFadden  
Audit Committee - Helen Roberts, Dorothy Harding,

**13.) Authorization to establish Petty Cash**

A **motion** to establish a petty cash fund of \$100 in the name of the Superintendent, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 4:0.

**14.) Resolution to Dispose of Ballots**

A **motion** to dispose of all ballots prior to January 1, 2012 made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 4:0.

**15.) Resolution to Post Annual Financial Statement**

A **motion** to post the Annual Financial Statement for the Year ended June 30, 2013 in the Public Library, Firehouse, Post Office, Log House, Stewarts, School Entrance, and NBT Bank, made by Dorothy Harding and seconded by James MacFadden was carried unanimously 4:0.

**16.) Resolution to Authorize Superintendent to Approve Attendance of Personnel at Conferences**

A **motion** to authorize the Superintendent to approve attendance of personnel at conferences, made by Helen Roberts and seconded by Dorothy Harding, was carried unanimously 4:0.

**17.) Approval of Board Meetings for 2<sup>nd</sup> and 4<sup>th</sup> Mondays unless otherwise noted on Board of Education Meeting Calendar**

A **motion** to approve the Board meetings for 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 7:30 p.m. unless otherwise noted on Board of Education Meeting Calendar, made by James MacFadden and seconded by Dorothy Harding, was approved unanimously 4:0.

**18.) Approval of Board Policies as They Stand With Review Throughout the Year**

A **motion** to approve the Board Policies as they stand with review throughout the year and approve the annual review of Policies 6.5 Alcohol, Drugs, and Other Substances, 7.8 Non-Resident Student, 8.10 Investment, 8.19 Internal Auditor, 9.15 Homework, and 10.1 Community Use of Building, made by Dorothy Harding and seconded by James MacFadden, was approved unanimously 4:0.

**19.) Set salaries for Substitutes for 2014 – 2015 School Year**

A **motion** to set substitute salaries as indicated in agenda items 19 a-h, made by Laura Jackson and seconded by Dorothy Harding, was carried unanimously 4:0.

- a. Certified Teacher Substitute - \$90 per day
- b. Non – Certified with 4 year degree Teacher Substitute - \$75 per day
- c. Non – Certified Substitute - \$70 per day
- d. Custodial Worker - \$8.00 per hour

- e. Lunch Aides/Assistants/Cafeteria - \$8.00 per hour
- f. Office Help - \$8.00 per hour
- g. Certified Nurse Substitute - \$70.00 per day
- h. Bus Driver Substitute - \$16.00 per hour
- i. BOCES a.m./p.m. Substitute - \$16.00 per hour

**20.) Price for Leasing School Buses by Outside Organizations**

A **motion** to approve the price for leasing buses to outside organizations at \$20 per hour and \$3.50 per mile, made by Dorothy Harding and seconded by James MacFadden, was carried unanimously 4:0.

**21.) Ratify Health Insurance Contracts**

A **motion** to ratify health insurance contracts with CDPHP, MVP, Empire Health Choice, Empire Health Choice PPO, Delta Dental (dental), and NYSUT Vision Plan, made by Dorothy Harding and seconded by James MacFadden, was carried unanimously 4:0.

**22.) Ratify Substitute List**

A **motion** to ratify the 2014 – 2015 substitute list, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 4:0.

**23.) Set Mileage Reimbursement Rate**

A **motion** to set the mileage reimbursement rate at the approved IRS mileage allowance rate, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 4:0.

**24.) Bonding**

A **motion** to approve the bonding of the following employees in the amount of one million dollars each, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0:

- a. District Treasurer – Denise Perrotti
- b. Deputy Treasurers – Anthony DiPace, Patterson Green
- c. Tax Collector – Lorelyn Webb
- d. Central Treasurer of Extra-Curricular Activities – Gale Desmond
- e. Internal Claims Auditor – Angela Witham

**25.) Adoption of Free and Reduced Lunch Program**

A **motion** to approve the adoption of the free and reduced lunch program, made by Helen Roberts and seconded by Laura Jackson, was carried unanimously 4:0.

**26.) Cooperative Bidding**

Upon recommendation of the Superintendent, a motion to participate in the Capital Region BOCES Cooperative Bidding Program, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 4:0.

**REGULAR MEETING**

**1.) Reports**

**A.) Business Manager**

**Approval of Minutes**

1. The minutes of the June 23, 2014 regular meeting were previously distributed to the Board for their review. A **motion** to approve the minutes with the following change, made by James MacFadden and seconded by Dorothy Harding, was carried unanimously 4:0:
  - a. “With NPORT/Restore”
2. The June 2014 Extra Curricular Treasurer’s Report was reviewed.
3. The Board accepted the internal claims auditor’s report for July 14, 2014.
4. A **motion** to approve budget transfer #19, made by James MacFadden and seconded by Helen Robert, was carried unanimously 4:0.
5. A **motion** to approve warrants #111, 112, 1 and 2, made by Dorothy Harding and seconded by Helen Roberts, was carried unanimously 4:0.
6. The comprehensive budgets for 2013 – 2014 and 2014 – 2015 were reviewed.
7. Upon recommendation of the Superintendent, a **motion** to declare Bus 58 Surplus property, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

**B.) Superintendent’s Report**

The Superintendent’s Report was previously distributed to the Board of Education.

Mr. Green reported on the Rural Schools Conference Presentation given in Cooperstown, NY by Thomas Yorke, Benjamin Jacaruso and Patterson Green.

Mr. Green reported on the 2014 Regents results.

**PERSONNEL**

Upon recommendation of the Superintendent, a **motion** to approve the following coaching recommendations, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0:

Fall Coaches:

- Girls’ Varsity Soccer – Anthony DiPace
- Boys’ Varsity Soccer – Alex Rohac
- Girls’ Modified Soccer – Jeri Kiberz
- Boys’ Modified Soccer – Cyle Conley

**C.) CSE**

Upon recommendation of the Superintendent, a **motion** to approve the CSE Student Recommendations as presented, made by Helen Roberts and seconded by James MacFadden, was carried unanimously 4:0.

**2.) Privilege of the Floor**

No questions or comments were raised.

**3.) Correspondence**

All correspondence was previously distributed to the Board.

**4.) Unfinished Business**

No unfinished business was presented for discussion.

**5.) New Business**

Upon recommendation of the Superintendent, a **motion** to approve the following 2014 – 2015 Out of District Student Request, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0:  
Tommy Fisher – Grade 12

The Board canceled the scheduled July 21, 2014 meeting.

**6.) Other**

No other business was presented for discussion.

**7.) Executive Session**

No executive session was held.

**7.) Adjournment**

A **motion** to adjourn the meeting at 8:09 PM, made by James MacFadden and seconded by Helen Roberts, was carried unanimously 4:0.

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Anthony M. DiPace  
District Clerk

