

SHARON SPRINGS CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
REORGANIZATIONAL MEETING  
MONDAY, JULY 14, 2014  
AGENDA

1. Call to order - Flag salute - 7:30 p.m.
2. Clerk administers Oath of Office to elected member:  
Helen Roberts
3. Chairman Selected for the Meeting
4. Election of Officers
  - a. President for the 2014 – 2015 school year
  - b. Vice President for the 2014 – 2015 school year
  - c. Oaths of Office for President and Vice President Administered by the District Clerk
5. Appointments
  - a. Treasurer -Denise Perrotti
  - b. Deputy District Treasurer – Anthony M. DiPace
  - c. District Clerk -Anthony M. DiPace
  - d. Deputy District Clerk – Patterson R. Green
  - e. School Physician - Mary Imogene Bassett Hospital - Sharon Clinic- Dr. Joseph Sellers
  - f. School Attorney -Girvin & Ferlazzo, P.C.
  - g. Attendance Officer-Sherri Brown
  - h. Central Treasurer/Extra Activity Fund – Gale Desmond
  - i. Dental Consultant – Cobleskill Dental Group
  - j. District Auditor – Ray Preusser, PC
  - k. Purchasing Agent - Anthony M. DiPace
  - l. Asbestos Designee -Anthony M. DiPace
  - m. Records Management Officer -Anthony M. DiPace
  - n. Investment Officers –Anthony M. DiPace
  - o. Tax Collector– Lorelyn Webb
  - p. Deputy Tax Collector - NBT Bank
  - q. Census Coordinator–Joe Hilts
  - r. Substitute Caller-Lorelyn Webb
  - s. Internal Claims Auditor – Angela Witham
  - t. Internal Auditor – Management Advisory Group
  - u. Workers' Compensation Trustee – Anthony DiPace
  - v. Workers' Compensation Alternate Trustee – Patterson R. Green
  - w. NEHIT Trustee – Anthony DiPace
  - x. NEHIT Alternate Trustee – Patterson R. Green
6. Authorization of Superintendent to certify payrolls throughout the year.
7. Signatures on checks for the District to be only one of :  
Denise Perrotti, Anthony M. DiPace, Patterson R. Green
8. Transfer of funds among the General Fund appropriation as needed throughout the year is delegated to the Superintendent as recommended by the Business

- Manager, as approved by the Board of Education.
9. Distribute, to authorize reserves, an amount or amounts necessary to bring the un-appropriated fund balance into compliance with Section 1318 of the Real Property Tax Law establishing a maximum undesignated fund balance of 2% of the ensuing year's budget is delegated to the Superintendent as recommended by the Business Manager and approved by the Board of Education.
  10. Official Depository -
    - NBT Bank, Sharon Springs
    - Bank of Richmondville
    - Key Bank
    - First Chicago Trust Company of New York
    - Fleet Bank of New York, Fort Plain
    - Wilber Bank
    - Chase Manhattan Bank
    - Patriot Federal Bank
  11. Official Newspaper–Times Journal
  12. Committee Appointments
    - a. Executive Committee - Schoharie County School Boards
    - b. Occupational Education Advisory Committee (BOCES)
    - c. NYSSBA Convention and voting delegate and alternate
    - d. Transportation Committee
    - e. Building and Grounds Committee
    - f. Safety Committee Proposal
    - g. Site Based/Building Project
    - h. Audit Committee
  13. Authorization to establish a Petty Cash fund of \$100 dollars in the name of the Superintendent
  14. Resolution to dispose of all ballots prior to January 1, 2013
  15. Resolution to post the Annual Financial Statement for year ending June 30, 2013 in seven public places:
    - 1) Public Library
    - 2) Firehouse
    - 3) Post Office
    - 4) School House Entrance
    - 5) NBT Bank
    - 6) Stewarts
    - 7) Log House
  16. Resolution to authorize the Superintendent to approve attendance of personnel at conferences
  17. Approval of 2<sup>nd</sup> and 4<sup>th</sup> Mondays for Board of Education Meetings (unless otherwise noted on BOE Meeting Calendar)
  18. Approval of Board Policies as they stand with review throughout the year
    - a. Review of Alcohol, Drugs and Other Substances Policy 6.5
    - b. Review of Non-Resident Student Policy 7.8
    - c. Review of Investment Policy 8.10
    - d. Review of Internal Audit 8.19
    - e. Review of Homework Policy 9.15
    - f. Review of Use of School Facilities 10.1
  19. Set salary for substitutes for the 2014-2015 school year
    - a. Certified \$90 per day

- b. Non-certified \$70 per day, w/4 yr. degree \$75 per day
  - c. Custodian - hourly minimum wage - \$8.00
  - d. School lunch helper - hourly minimum wage - \$8.00
  - e. Aides - hourly minimum wage -\$8.00
  - f. Office - hourly minimum wage - \$8.00
  - g. Nurse - \$70 per day
  - h. Substitute Bus Drivers – \$16/hour
  - i. Substitute Bus Drivers for am & pm BOCES -\$16/hour
20. Price for Leasing of School Buses to an outside organization
- a. Bus Driver Salary and Fringe Benefits at \$20 per hour
  - b. Mileage - \$3.50 per mile
  - c. If trip is over night, additional cost and fringe benefits, plus incidentals (lodging and meals)
21. Ratify Health Insurance Contracts
- a. CDPHP
  - b. MVP
  - c. Empire Health Choice
  - d. Empire Health Choice PPO
  - e. Delta Dental
22. Substitute List for 2014 – 2015
23. Mileage Reimbursement Rate – IRS Mileage Allowance Rate
24. Bonding Resolution for:
- a. District Treasurer
  - b. Deputy Treasurer
  - c. Tax Collector
  - d. Central Treasurer of Extra Curricular Activities
  - e. Internal Claims Auditor
25. Adoption of the Free and Reduced Lunch Program
26. Cooperative Bidding Agreement with Capital Region BOCES
27. **Regular Business Meeting**
- A. Business Manager
    - 1. Approve minutes from 06/23/14 meeting
    - 2. Audit Committee Report
    - 3. Extra-Curricular Report – June 2014
    - 4. Budget Transfer #19
    - 5. Warrants #111,114,1, 2
    - 6. Comprehensive Budget Review
    - 7. Transportation – Declare Bus 58 Surplus Property
  - B. Superintendent
    - 1. Personnel  
Soccer Coach Recommendations – TBA
    - 2. 2014-15 Out of District Student Recommendation – Fisher
  - C. CSE  
CSE Student Recommendations
  - D. Privilege of the Floor
  - E. New Business

26. Executive Session
27. Adjournment