

SHARON SPRINGS CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
REORGANIZATIONAL MEETING
MONDAY, JULY 8, 2013
AGENDA

1. Call to order - Flag salute - **7:30 p.m.**
2. Clerk administers Oath of Office to elected member:
 Laura Jackson
3. Chairman selected for the meeting
4. Election of Officers
 - a. President for the 2013 – 2014 school year
 - b. Vice President for the 2013 – 2014 school year
 - c. Oaths of Office for President and Vice President Administered by the District Clerk
5. Appointments
 - a. Treasurer -Denise Perrotti
 - b. Deputy District Treasurer – Anthony M. DiPace
 - c. District Clerk -Anthony M. DiPace
 - d. Deputy District Clerk – Patterson R. Green
 - e. School Physician - Mary Imogene Bassett Hospital - Sharon Clinic- Dr. Joseph Seller
 - f. School Attorney -Girvin & Ferlazzo, P.C.
 - g. Attendance Officer-Sherri Brown
 - h. Central Treasurer/Extra Activity Fund – Barbara Handy
 - i. Dental Consultant – Dr. Lancaster
 - j. District Auditor – Ray Preusser, PC
 - k. Purchasing Agent - Anthony M. DiPace
 - l. Asbestos Designee -Anthony M. DiPace
 - m. Records Management Officer -Anthony M. DiPace
 - n. Investment Officers –Anthony M. DiPace
 - o. Tax Collector– Lorelyn Webb
 - p. Deputy Tax Collector - NBT Bank
 - q. Census Coordinator–Joe Hilts
 - r. Substitute Caller-Lorelyn Webb
 - s. Internal Claims Auditor – Angela Witham
 - t. Internal Auditor – Management Advisory Group
 - u. Safety Committee Chairperson – Morris Salisbury
 - v. Workers’ Compensation Trustee – Anthony DiPace
 - w. Workers’ Compensation Alternate Trustee – Patterson R. Green
 - x. NEHIT Trustee – Anthony DiPace
 - y. NEHIT Alternate Trustee – Patterson R. Green
 - z. Advisor List
6. Authorization of Superintendent to certify payrolls throughout the year.
7. Signatures on checks for the District to be only one of :
 Denise Perrotti, Anthony M. DiPace, Patterson R. Green

8. Transfer of funds among the General Fund appropriation as needed throughout the year is delegated to the Superintendent as recommended by the Business Manager, as approved by the Board of Education.
9. Distribute, to authorize reserves, an amount or amounts necessary to bring the un-appropriated fund balance into compliance with Section 1318 of the Real Property Tax Law establishing a maximum undesignated fund balance of 2% of the ensuing year's budget is delegated to the Superintendent as recommended by the Business Manager and approved by the Board of Education.
10. Official Depository -
 - NBT Bank, Sharon Springs
 - Bank of Richmondville
 - Key Bank
 - First Chicago Trust Company of New York
 - Fleet Bank of New York, Fort Plain
 - Wilber Bank
 - Chase Manhattan Bank
11. Official Newspaper–Times Journal
12. Committee Appointments
 - a. Executive Committee - Schoharie County School Boards
 - b. Occupational Education Advisory Committee (BOCES)
 - c. NYSSBA Convention and voting delegate and alternate
 - d. Transportation Committee
 - e. Building and Grounds Committee
 - f. Safety Committee Proposal
 - g. Site Based/Building Project
 - h. Audit Committee
13. Authorization to establish a Petty Cash fund of \$100 dollars in the name of the Superintendent
14. Resolution to dispose of all ballots prior to January 1, 2011
15. Resolution to post the Annual Financial Statement for year ending June 30, 2012 in six public places:
 - 1) Public Library
 - 2) Firehouse
 - 3) Post Office
 - 4) School House Entrance
 - 5) NBT Bank
 - 6) American Hotel
16. Resolution to authorize the Superintendent to approve attendance of personnel at conferences
17. Approval of 2nd and 4th Mondays for Board of Education Meetings (unless otherwise noted on BOE Meeting Calendar)
18. Approval of Board Policies as they stand with review throughout the year
 - a. Review of Alcohol, Drugs and Other Substances Policy 6.5
 - b. Review of Non-Resident Student Policy 7.8
 - c. Review of Investment Policy 8.10
 - d. Review of Internal Audit 8.19
 - e. Review of Homework Policy 9.15
 - f. Review of Community Use of Building 10.1
19. Set salary for substitutes for the 2013-2014 school year
 - a. Certified \$85 per day

- b. Non-certified \$70 per day
 - c. Custodian - hourly minimum wage - \$7.75
 - d. School lunch helper - hourly minimum wage - \$7.75
 - e. Aides - hourly minimum wage - \$7.75
 - f. Office - hourly minimum wage - \$7.75
 - g. Nurse - \$70 per day
 - h. Substitute Bus Drivers – \$14/hour
 - i. Substitute Bus Drivers for am & pm BOCES -\$14/hour
20. Price for Leasing of School Buses to an outside organization
- a. Bus Driver Salary and Fringe Benefits at \$17 per hour
 - b. Mileage - \$3 per mile
 - c. If trip is over night, additional cost and fringe benefits, plus incidentals (lodging and meals)
21. Ratify Health Insurance Contracts
- a. CDPHP
 - b. MVP
 - c. Empire Health Choice
 - d. Empire Health Choice PPO
 - e. Delta Dental
22. Substitute List for 2013 – 2014
23. Mileage Reimbursement Rate – IRS Mileage Allowance Rate
24. Bonding Resolution for:
- a. District Treasurer
 - b. Deputy Treasurer
 - c. Tax Collector
 - d. Central Treasurer of Extra Curricular Activities
 - e. Internal Claims Auditor
25. Adoption of the Free and Reduced Lunch Program
26. Cooperative Bidding Agreement with Capital Region BOCES
27. Other
- A. Business Manager
 - 1. Approve minutes from 06/24/13 meeting
 - 2. Audit Committee Report
 - 3. Budget Transfer
 - 4. Warrants
 - 5. Comprehensive Budget Review
 - 6. Transportation
 - 7. EXCEL Project
 - B. Superintendent
 - 1. Personnel
 - a. Fall Coaching Recommendations
 - 1. Girls' Modified Soccer – Jeri Kiburz
 - 2. Boys' Modified Soccer – Alex Rohac
 - 3. Girls' Varsity Soccer – Joseph Hilts
 - 4. Boys' Varsity Soccer – Anthony DiPace
 - b. Winter Coaching Recommendations

1. Girls' Modified Basketball – TBA
2. Boys' Modified Basketball – Niel Hall
3. Boys' Varsity Basketball – Christopher Smith
4. Cheerleading Squad – Bobbi Jo Kendle
5. Boys' JV Basketball – TBA
6. Girls' Modified Softball – Michelle Keaney
7. Boys' Modified Baseball – David Nedelsky
8. Boys' JV/Varsity Baseball – Christopher Smith
9. Girls' Varsity Softball – Joseph Hilts
10. JV/Varsity Bookkeeper – Michelle Keaney
11. JV/Varsity Clock Person – Lori Webb
12. Volunteer Assistants:
 - Mark Kiburz – Girls' Modified Soccer
 - Alex Kutinsky – Boys' Modified/Varsity Soccer

- C. CSE
 - CSE Student Recommendations - None
 - D. Privilege of the Floor
 - E. New Business
26. Executive Session
 27. Adjournment